Annex A1 - Interfaces between production sites, extended manufacturing sites (EMS) and remote support locations (RL)

Please complete this sheet following instructions: If a facility provides remote support to other sites for some functions, please complete the respective row. E.g. if site 1 supports sites 2 and 3 with “Product design”, please enter the activity code “20” according to the below legend in the box 1-2 and 1-3 (the 1st digit represents the row & the 2nd digit represents the column). Please note that for a corporate certification scheme to be valid, one facility in the corporate scheme must support all other sites for with function “24” (quality system management) as a minimum. /

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **BR** (if appl.) | **Site** (Production sites incl. their Extended manufacturing sites; or Remote support locations) | **No. of employees** | **Audited by DQS? \*** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **…** |
| **yes**  | **no**  | Site 1 | Site 2 | Site 3 | Site 4 | Site 5 | Site 6 | Site 7 | Site 8 | Site 9 | Site 10 | Site 11 | Site 12 | Site 13 | Site 14 | Site 15 | Site 16 | Site 17 | Site 18 | Site 19 | EMS 1 | EMS 2 | EMS 3 | EMS 4 | EMS 5 | EMS 6 | RL1 | RL2 | RL3 | RL4 | RL5 | **…** |
| **1** |  | Site 1 |  | [ ]  | [ ]  | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **2** |  | Site 2 |  | [ ]  | [ ]  |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **3** |  | Site 3 |  | [ ]  | [ ]  |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **4** |  | Site 4 |  | [ ]  | [ ]  |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **5** |  | Site 5 |  | [ ]  | [ ]  |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **6** |  | Site 6 |  | [ ]  | [ ]  |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **7** |  | Site 7 |  | [ ]  | [ ]  |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **8** |  | Site 8 |  | [ ]  | [ ]  |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **9** |  | Site 9 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **10** |  | Site 10 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **11** |  | Site 11 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **12** |  | Site 12 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **13** |  | Site 13 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **14** |  | Site 14 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **15** |  | Site 15 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **16** |  | Site 16 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **17** |  | Site 17 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **18** |  | Site 18 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **19** |  | Site 19 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |       |
| **20** |  | EMS 1 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |       |
| **21** |  | EMS 2 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |       |
| **22** |  | EMS 3 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |       |
| **23** |  | EMS 4 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |       |
| **24** |  | EMS 5 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |       |
| **25** |  | EMS 6 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |       |
| **26** |  | RL1 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |       |
| **27** |  | RL2 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |       |
| **28** |  | RL3 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |       |
| **29** |  | RL4 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |       |
| **30** |  | RL5 |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |       |
|     |  |       |  | [ ]  | [ ]  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | **NA** |

\* *If “No“, please provide latest audit plan, audit report, all findings & corrective actions, & all verification of actions by the other certification body*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Allowable IATF wording for support functions on the certificate /*  | 1 | Aftersales  | 8 | Facilities management  | 15 | Maintenance  | 22 | Production equipment development *.* | 29 | Servicing  |
| 2 | Calibration  | 9 | Finance  | 16 | Management review | 23 | Purchasing  | 30 | Strategic planning  |
| 3 | Contract Review  | 10 | Human resources  | 17 | Marketing  | 24 | Quality system management  | 31 | Supplier management  |
| 4 | Continuous improvement  | 11 | Information Technology  | 18 | Packaging  | 25 | Repair  | 32 | Testing  |
| 5 | Customer Service  | 12 | Internal audit management*.* | 19 | Policy making  | 26 | R & D  | 33 | Training  |
| 6 | Distribution  | 13 | Laboratory  | 20 | Product design  | 27 | Sales  | 34 | Warehousing  |
| 7 | Engineering | 14 | Logistics  | 21 | Process design  | 28 | Sequencing  | 35 | Warranty management*.* |

|  |  |
| --- | --- |
| Additional information or comments / |       |